



Street Medicine Medical Assistant

JOB SUMMARY

Join Dallas' first Street Medicine program, as we provide medical and psychiatric care directly to unsheltered patients where they are (encampments, under bridges, etc.).

ESSENTIAL FUNCTIONS OF THE ROLE

- Provide high-quality care to adults who are currently experiencing homelessness
- Engage patients with substance use disorder and mental illness with a strong commitment to harm reduction principles and trauma-informed care
- Register patients within Epic at the start of visits
- Check and document vital signs for patients and notify the provider of any abnormal readings
- Assist the Social Worker and Community Health Worker in documenting notes for patients who were not able to be located
- Assist the Social Worker and Community Health Worker in tracking appointments and referrals
- Assist the Social Worker and Community Health Worker in calling patients to schedule/coordinate visits or to follow up on acute concerns
- Assist the Medical Director and Community Health Worker in ensuring that medical supplies are well-stocked
- Assist the Medical Director, Social Worker, and Community Health Worker in enrolling patients into the St. Vincent De Paul Pharmacy program
- Assist the Social Worker and Community Health Worker in enrolling patients into insurance plans
- Coordinate the list of medical supplies needed to care for patients. Confirm necessary supplies with the Medical Director to determine par levels
- Assist the Medical Director in creating the follow-up list and the routes
- Assist the Medical Director in establishing contact with hospitalized patients
- Operate the van in a safe and appropriate manner at all times
- Follow all established specimen collection, labeling, transportation, and handling procedures
- Collect and process quality lab specimens in a safe manner as outlined in BSWH policies and procedures
- Participate in team meetings and attend local/national/international Street Medicine conferences as determined by program leadership
- Perform other duties as assigned by the Medical Director

PHYSICAL REQUIREMENTS

Street outreach inherently requires a lot of time walking/standing and ability to navigate different environments, depending on where patients live. Outreach occurs regardless of most weather conditions with the exception of extreme or possibly life-threatening events.

ENVIRONMENT

Locations where patients experiencing homelessness dwell or reside, which include – but are not limited to – encampments in the streets/woods/fields, storefronts, gas stations, under bridges, and parking lots.